

# SAMPLE RESUME

## Dorothy Villafuentes

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**Career Goal:** I am seeking a summer internship in an industry or organization where I can apply my mathematical knowledge and my analytical/problem-solving abilities. I have augmented my mathematical studies with courses in computer science and I am interested in finding a position where I can combine mathematical analysis with numerical simulations.

**Education:**

The University of Arizona, 2010-present  
Major: Mathematics. Minor: Computer Science  
GPA: 3.4, Major GPA: 3.5, Minor GPA: 3.4  
Expected graduation date: May 2014

Valley High School, Graduated 2010  
Boca Raton, California

**College credit earned in high school:** I earned college credit for first semester calculus.

**Computer skills:** I have a solid general knowledge of computers as well as proficiency in Java and C.

**Relevant coursework completed by May 2013:**

Mathematics courses: Calculus 1, Calculus 2, Vector Calculus, Introduction to Linear Algebra, Formal Mathematical Reasoning and Writing, and Analysis of Ordinary Differential Equations, Complex Variables

Computer science courses: Introduction to Computer Science, Program Design and Development, and Object-Oriented Programming and Design

Other Relevant Courses: Two semesters of Chemistry and one semester of Biology

**Work Experience:**

I was an Undergraduate Teaching Assistant in Fall 2012 for business math. My supervisor was Dr. W. Valentoso. I tutored algebra four hours per week and developed several Excel spreadsheets for the business mathematics course for Dr. Valentoso. I also held weekly review sessions for the students in his course.

I held a Undergraduate Research Assistantship in Spring 2012 under the direction of Dr. Warren. I am investigating the practicality of reconstructing phase information from images taken in two different focal planes (the near field and the far field). This research will continue into next academic year.

**Honors/Awards:** I received Honorable Mention for Fall Semester 2010 and was on the Dean's List for the other semesters. I am an out-of-state student and have been receiving out-of-state tuition waivers as a scholarship. I have also been part of the Honors College since my first year.

**Activities:** Since Fall 2011, I have been a member of Math Cats, the Undergraduate Mathematics Club. I have participated in several outreach activities sponsored by this club. I am also a member of the Microsoft Student Users Group: A club dedicated to the discussion of programming technology and theory, both of Microsoft and in general.

**Volunteer Work:** I was a volunteer mathematics tutor at a middle school (five hours per week) during the academic year, 2011-2012.

**Citizenship:** USA

**Availability Date:** May 31, 2013 – August 13, 2013